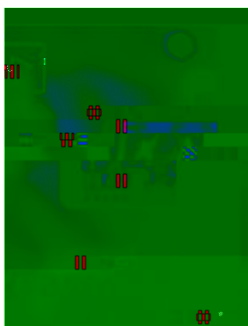
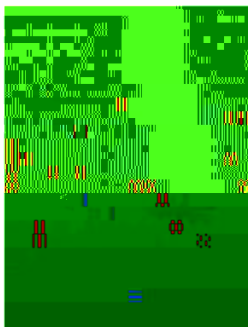
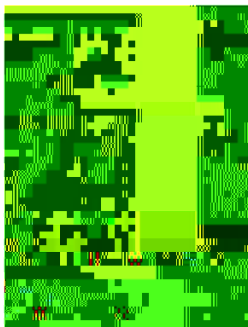
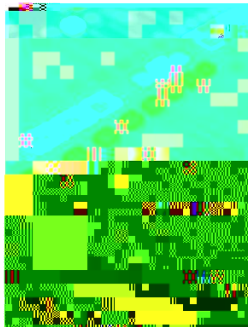




*Helping you make your event a success!*  
*- PHOENIX COLLEGE Media Services*



---

Event Guidelines.....5

Audio Equipment.....7

Video Equipment .....9

Bulpitt Auditorium.....10

Video Production and Streaming Packages.....12

Production Lighting Design and Operation Packages....12

C102 Presentation & Event Amphitheater .....13

Hacienda Multi-Function Event Space .....14

Osborn Campus Event Spaces .....15

Classroom and Small Conference Spaces.....17

Portable Production System Packages.....18



The Phoenix College Media Services Department would like to thank you for choosing to hold your event at Phoenix College.

Phoenix College has been serving our students and our community as the flagship school of the Maricopa County Community Colleges for over 100 years. The Media Services Department is proud to extend to your organization our decades of experience in audio, video, lighting, and digital streaming services at the highest level of excellence. We have provided exceptional customer support for government forums, national touring groups, local and national business conferences, small and large community functions, and religious organization events.

Whether your event is large and technologically complex or relatively small and straightforward, the Phoenix College Media Services team will guide and support all your event's technology needs from start to finish. We know you strive for excellence and we will help you meet that goal!

Here is how one of our valued clients addressed the experience they had working with our department:

*"I received many compliments from our organization concerning how prof*



---

All events held at Phoenix College must first be processed and approved by the Phoenix College Event & Fleet Services Department. Once approved, the Media Services Department will initially contact the client via an email containing both this document and a Media Rental Request Form. Once received, please follow the steps below:

1. Fill out and return the Media Rental Request Form.
2. The Phoenix College Media Services Department will then work with you to create a quote for the audio-visual portion of your event. This process may be facilitated via email, phone, or an on-campus facility "walk-through". To request a walk-through please contact our Event & Fleet Services Department first to confirm facility availability.
3. Once the quote has been approved, a billing invoice will be sent to the client via an email



The following provides basic guidelines, restrictions, and other pertinent information for events at Phoenix College that require technology rental.

1. All events must abide by the rules and regulations of Maricopa Community College and Phoenix College. Our Event & Fleet Services Department can provide you with a complete list of those guidelines.
2. Clients may not bring any outside audio, video, or lighting equipment to use during the event without direct approval by the Media Services department manager. This includes, but is not limited to
  - a. Wired or Wireless microphone systems
  - b. Additional PAsteDC q0.00000912 0 612 792 reW\* nBT/F1 12 Tf1 0 0 1 117.02 471.43 T



- c. If tape is used on the Bulpitt Auditorium stage, please remove it after the event
- d. Lighting fixtures in the Bulpitt will not be physically moved or removed.
- e. Band shells, choir risers, and a grand piano may be available upon permission from the Phoenix College Fine and Performing Arts Department.
- f. Please inform the Media Service Department concerning damage to, or malfunction of, any audio-visual equipment which occurs during the event.

For any additional questions or requests please contact your Media Services Department event liaison who can assist you.



---

Audio-visual items can be rented "a la carte" at half-day (4 hours or less) or full-day (5 hours or more) rates. Discounted package rates are also available. Apart from technician labor, the price list below is for full-day rates only. Half-day rates are 50% of the full-day price in most circumstances.

Technician labor rates: half day \$200.00, full day \$400.00\*

*\*Some event technician rates may be prorated per hour for events over 4 hours at the discretion of the Phoenix College Media Services Department.*

1 pair of JBL EON610 10" powered speakers with stands	\$80.00
1 pair of JBL EON615 15" powered speakers with stands	\$150.00
JBL PRX412M passive floor monitor	\$60.00
JBL VRX915M passive floor monitor	\$80.00
JBL PRX812M powered floor monitors	\$100.00
1 pair of JBL VRX932LAP 12" Two-Way Powered Line Array Loudspeakers	\$160.00
1 pair of JBL VRX918S 18" High Power Subwoofers	\$160.00
Multi-channel Audio Mixer (No rack equipment)	\$70.00
Audio Rack System (does not include speakers):	\$300.00
32 channel digital audio mixer, CD player, multiple auxiliary inputs, 6 input video switchers installed for use with video presentation production package rental, 16 channel audio snake, and support for up to 4 wireless microphones (rented separately)	









---

Most events at Phoenix College are held in one of our premiere indoor event locations.  
Most of



Any presenter package price Plus, up to four wired table panel Gooseneck microphones, and guest Wi-Fi	Presenter package price + \$180.00
Any presenter package price Plus, up to eight wired table panel Gooseneck microphones	Presenter package price + \$310.00
	\$380.00
Auditorium PA system, one podium mic, 1 wired mic, 2 wireless microphones, 2 DI Boxes, 2 floor monitors, and guest Wi-Fi	
	\$650.00
Auditorium PA system, one podium mic, up to 4 wired mics, 4 wireless microphones, 4 DI Boxes, and 4 floor monitors	
	\$1225.00
Auditorium PA system, one podium mic, up to 8 wired mics, 8 wireless microphones, 6 DI Boxes, and 8 floor monitors	





The C102 Amphitheater is a raked seating environment that seats approximately 100







\$250.00

Facility audio system, built in presentation PC with installed  
widescreen and 4K lumens projector, custom PC login  
credentials, and guest Wi-Fi  
(no technician required)

\$375.00

Basic Presentation Package  
Plus, 2 wireless microphones

Video Production, and Streaming packages MAY be available.

*Please contact us for a custom quote.*





All of the classrooms and small conference spaces at Phoenix College have standardized, presentation ready, technologies. For a full description of room sizes and availability please contact Event & Fleet Services.

\$500.00

Classroom audio system, Multi-media instructor station with installed widescreen and 4K lumens projector, custom PC login credentials, and guest Wi-Fi (no technician required)

Video Production, Conference, and Streaming packages MAY be available.

*Please contact us for a custom quote. .*





---

## Phoenix College Media Services Event Liaisons